

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
May 2, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:01 p.m., Tuesday, May 2, 2023. Present: Councilors Bond, Haskins, Gamroth, Jensen, Cathey and Mayor Knell. Absent: Councilors Pollock and Engebretsen and Vice Mayor Pacheco.

Moved by Councilor Gamroth, seconded by Councilor Bond to, by minute action, excuse the absences of Vice Mayor Pacheco, Councilor Pollock, and Councilor Engebretsen. Motion passed.

2. PLEDGE OF ALLEGIANCE

Councilor Cathey led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES

Moved by Councilor Haskins, seconded by Councilor Gamroth to, by minute action, approve the minutes of the April 4, 2023 Regular Council Meeting, as published in the Casper Star Tribune on April 29, 2023. Motion passed.

3.B. EXECUTIVE SESSION MINUTES

Moved by Councilor Gamroth, seconded by Councilor Jensen to, by minute action, approve the minutes of the April 4, 2023 Executive Session. Motion passed.

3.C. REGULAR MEETING MINUTES

Moved by Councilor Jensen, seconded by Councilor Haskins to, by minute action, approve the minutes of the April 18, 2023 Regular Council Meeting, as published in the Casper Star Tribune on April 30, 2023. Councilor Cathey abstained from voting. Motion passed.

3.D. EXECUTIVE SESSION MINUTES

Moved by Councilor Jensen, seconded by Councilor Gamroth to, by minute action, approve the minutes of the April 18, 2023 Executive Session. Councilor Cathey abstained from voting. Motion passed.

4. BILLS & CLAIMS

Moved by Councilor Haskins, seconded by Councilor Cathey to, by minute action, approve payment of the May 2, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 05/02/23

AFreestone	Reimb	266.61
307Intrl	Services	3,536.00
71Const	Goods	174.72
6HGroup	Goods	2,463.90
Airgas	Goods	421.51
AirInnvtns	Services	845.00
AllAmrcnSprts	Goods	4,182.70
Alsco	Services	1,139.38

Almtch	Services	699.00
AMBI	Services	2,010.35
AndrnHntCnstrctn	Services	4,025.00
AT&T	Services	721.52
AtIntcElctrc	Services	398.20
Atlas	Goods	2,170.07
BdgrMtr	Services	562.50
BrgmEllngsn	Goods	102.23
BlkHillsEnrgy	Utilities	81,481.94
BlkmnPrpn	Goods	3,530.04
Caselle	Services	78.00
CsprStrTrb	Services	1,381.80
CsprTire	Services	65.00
CsprVtrnry	Services	783.97
CWRWS	Goods	56,829.00
CntryLnk	Utilities	14,216.07
CtyCspr	Services	79,378.73
CtySrvcElctrc	Goods/Services	998.68
CivilEngnrng	Services	3,375.00
ClnClb307	Services	975.00
CMITeco	Services	11,596.14
CocaCola	Services	24.75
CommTech	Services	4,434.00
Cnvrgn	Goods	7,963.24
CowboySpIyHse	Goods	433.81
CPSDstrbtrs	Goods	314.60
CPU	Goods	2,023.00
CrimeScnInfo	Services	122.00
CrwnCnstrctn	Services	276,595.54
DKpnr	Services	11,000.00
DnvrIndstrl	Goods	2,155.67
Dell	Goods	12,440.91
DsrtMtn	Goods	25,145.83
DonsMblCrpt	Services	4,297.13
DynmcCntrls	Services	62.50
EcnmcDvlpmnt	Services	110,430.00
EmrgncyMdcl	Services	700.00

EnrgyLabs	Services	1,554.00
EqlzdPrdctns	Services	78,672.71
FIB	Goods/Invstmnts	17,172.37
Galls	Goods	1,574.93
GloblSpctrm	Services	75,000.00
Grngr	Goods	1,234.34
GrnrMotr	Services	147,201.23
GrzlyExcvtng	Services	4,350.00
Hach	Goods	1,952.67
HallsCstmPvng	Services	78,185.00
HrvrdDrugGrp	Goods	1,491.46
Hlp	Services	2,880.00
Hollnd&Hart	Services	28,823.00
Homax	Goods	50,994.58
Hose&RubrSply	Goods	88.17
InstfrmTchnlgs	Services	129,652.61
IntrfaithOfNC	Funding	34,166.77
ITCElctrel	Services	43,928.85
JJKllr&Assoc	Services	250.00
JacobsEngnrng	Services	13,180.00
JohnnyApplseed	Services	6,808.16
JonasSftwr	Services	349.00
Kinsco	Goods	2,691.42
KnfRvr	Goods/Services	14,391.19
KubwtrRes	Goods	8,300.00
LamarOutdrAdvrtsg	Goods	1,400.00
LHubbard	Services	275.00
LongBldgTech	Services	3,548.34
MWilhelms	Reimb	150.00
MidlndImplmnt	Goods	1,160.55
MonsnJntrlSrvc	Services	8,868.52
MtnAlrmFire&Scrtty	Services	1,914.50
MtnStLitho	Services	1,119.48
Napa	Goods	106,578.57
NCWeed&Pest	Services	65,000.00
NCHallofJstc	Services	2,756.24
Norco	Goods	1,180.44

NrthrnLights	Services	7,300.00
NWstContr	Goods	840.00
OhioUAVSrvcs	Goods	9,206.00
OrgnlWtrmen	Services	2,914.77
PopeCnstrctn	Services	7,072.76
PwrSrvc	Services	1,230.88
PrkPlcTchnlgs	Services	8,668.08
RGrauberger	Reimb	100.00
RadarShop	Services	191.00
RmshrnCnstrctn	Services	3,062.50
Ricoh	Services	195.64
RvrOaksComm	Services	895.00
RckyMtnAirSltns	Goods	4,458.68
RckyMtnPwr	Utilities	155,203.31
RootrSwr	Services	890.05
ShrwnWlms	Goods	515.69
SmthPsych	Services	1,700.00
StOfWyo	Services	40.00
StatelineNo7	Services	17,607.00
StellrPrgrmng	Services	1,993.75
SunCntryDist	Goods	2,020.00
SWI	Services	31,532.00
TrgtSpeltyPrdcts	Goods	6,832.76
TheTreeDctr	Services	1,496.00
TheWash	Services	86.22
TopOffc	Goods	161.55
TotalMchnclSrvcs	Services	9,032.00
TretoCnstrctn	Services	26,030.36
Unifrms2Gear	Goods	415.50
UnvrstyOfWyo	Services	27.94
UpslpMedia	Services	450.00
VrznWrsls	Services	1,021.93
VoiancLanguageSrvc	Services	25.00
VRC	Services	249.92
Wamco	Services	1,100.00
WtrTech	Goods	8,205.00
WyneColemnConst	Services	52,058.71

WstrnPlainsLgstcs	Services	54,245.00
WLCEngrng	Services	25,872.57
WWCEngrng	Services	14,950.65
WstPlainsEngrng	Services	2,615.00
WLEA	Services	675.00
WyoMchnry	Services	365,888.29
WyoAsscOffFireMrshls	Dues	140.00
Wyo1stAid	Goods	213.31
Xerox	Goods	207.03
YouthCrisisCntr	Funding	34,905.00
Total		2,539,936.99

5. BRIGHT SPOT

Mayor Knell welcomed members of the Casper Community Tennis Association to discuss Tennis Month. Angela Emery, Secretary for CCTA, discussed the benefits of tennis to the health of the community. She also discussed plans that the organization has to grow the sport of tennis in Casper and in the State of Wyoming. Mayor Knell then proclaimed May as Tennis Month for the City of Casper and read and presented the proclamation to Ms. Emery.

6. COMMUNICATIONS FROM PERSONS PRESENT

Jane Ifland, Holly Thompson, Tosha Blackburn, Mandy Mosier, Debra Cheathum, Riata Walker, and Keith Goodenough brought forward their concerns regarding the comments made by Mayor Knell about Well Springs Health Clinic on social media. Tim Powell, Carol Chapin, Kyle True, Bob Brechtel, Mike Pyatt, Sadie Carson, and Sherry Martin spoke in support of the Mayor's comments. Mike Huber addressed his concerns with the Mayor's comments and then spoke in remembrance of Doug Follick and asked for a moment of silence for him.

7.A.1. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Cathey seconded by Councilor Jensen, to, by minute action, establish May 16, 2023, as the public hearing date for consideration of:

- a. New Winery Liquor License No. 1 for Gruner Brothers Brewing, dba Gruner Brothers Brewing, located at 1301 Wilkins Circle;
- b. Transfer of Ownership for Retail Liquor License No. 1 from Tin Shack, LLC, dba Poplar Wine & Spirits, located at 1016 South Poplar Street to 1016 Poplar LLC, dba Poplar Wine & Spirits, located at 1016 Poplar Street; and,
- c. New Restaurant Liquor License No. 51 for Movie Palace Inc., dba Studio City Stadium 10 Cinemas, located at 5020 East 2<sup>nd</sup> Street.

Motion passed.

8. PUBLIC HEARING – MINUTE ACTION

Mayor Knell opened the public hearing for the consideration of transfer of ownership of Retail Liquor License No. 37 to Bull Horn Brewing.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated April 20, 2023; an affidavit of publication, as published in the Casper Star-Tribune, dated April 25, 2023; an affidavit of website publication, dated April 25, 2023; and a liquor license application filed April 5, 2023.

Speaking in support of the item was: Holden Kai, owner of Bull Horn Brewing. There were no citizens to speak against the item. The public hearing was closed.

Moved by Councilor Cathey, seconded by Councilor Jensen to, by consent minute action authorize the transfer of ownership for Retail Liquor License No. 37 from Charger Holdings, LLC dba Charger Holdings, LLC, located at 355 West Yellowstone to Bull Horn Brewing, LLC, dba Bull Horn Brewing, located at 355 West Yellowstone Hwy. Motion passed.

9.A. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 6-23

AN ORDINANCE CREATING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 159 (HEREINAFTER CALLED THE “DISTRICT”); ORDERING CONSTRUCTION OF IMPROVEMENTS THEREIN; DESCRIBING THE SAME, DIRECTING THE PREPARATION OF PLANS AND SPECIFICATIONS THEREFOR; PROVIDING FOR THE PUBLICATION OF NOTICE TO CONTRACTORS; FIXING THE BOUNDARIES OF SAID DISTRICT; RATIFYING ACTION PREVIOUSLY TAKEN; AND, PRESCRIBING DETAILS IN CONNECTION WITH SAID DISTRICT.

Councilor Bond presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Jensen.

There was no public comment on the ordinance. Councilor Haskins asked if the FAQ page was created and sent out to property owners, and City Manager Napier responded that this did occur.

There was no other discussion or amendments. Motion passed.

9.B. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 7-23

AN ORDINANCE APPROVING A ZONE CHANGE OF LOT 1, MAJESTIC MOUNTAIN ADDITION, FROM PH (PARK HISTORIC) TO C-2 (GENERAL BUSINESS).

Councilor Haskins presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Cathey.

There was no public comment, no discussion and no amendments to the ordinance. Motion passed.

9.C. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 8-23  
AN ORDINANCE APPROVING THE HIGHLAND PARK TENNIS  
COMPLEX ADDITION, AND THE ASSOCIATED SUBDIVISION  
AGREEMENT.

Councilor Gamroth presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Jensen.

There was no public comment, no discussion and no amendments to the ordinance. Motion passed.

9.D. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 9-23  
AN ORDINANCE APPROVING A PLAT, SUBDIVISION  
AGREEMENT AND ZONE CHANGE FOR THE LUKASIEWICZ  
SUBDIVISION IN THE CITY OF CASPER WYOMING.

Councilor Bond presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Gamroth.

There was no public comment, no discussion and no amendments to the ordinance. Motion passed.

10. ORDINANCE— SECOND READING

Mayor Knell asked when a motion could be considered to postpone the third reading adoption of this ordinance, and City Manager Napier responded that this would occur during the amendment portion.

Following ordinance read:

ORDINANCE NO. 5-23  
AN ORDINANCE UPDATING AND AMENDING CHAPTER 5.08 OF  
THE CASPER MUNICIPAL CODE, INCLUDING SECTIONS 5.08.150  
AND 5.08.390.

Councilor Gamroth presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Jensen.

Citizens to speak about the ordinance were: Seth Hollier, explaining that he did not support the ordinance and discussing a responsible venue program.

Councilor Gamroth stated that he felt the incentive program was a different issue and asked for it to be added to a future work session.

Mayor Knell asked for any amendments. Councilor Gamroth moved to postpone the third reading of the ordinance to May 16, 2023. Seconded by Councilor Cathey. Motion passed.

11. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-80

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND HDR ENGINEERING.

RESOLUTION NO. 23-81

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH FORTERRA CONCRETE PRODUCTS, INC., FOR MANUFACTURING CONCRETE BLOCKS TO BE USED AT THE CASPER COMPOST YARD, PROJECT NO. 22-050.

RESOLUTION NO. 23-82

A RESOLUTION AUTHORIZING AN AGREEMENT WITH LER, INC., DBA RENNER SPORTS SURFACES, FOR THE HIGHLAND PARK PICKLEBALL COURT RESURFACING, PROJECT NO. 23-013.

RESOLUTION NO. 23-83

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CASPAR BUILDING SYSTEMS, INC., FOR THE CITY HALL PROJECT S.A.F.E. BUILDING REMODEL, PROJECT NO. 20-004.

RESOLUTION NO. 23-84

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH WLC ENGINEERING & SURVEYING, FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE INDUSTRIAL AVENUE DRAINAGE & SURFACING IMPROVEMENTS (ELM TO DAVID), PROJECT NO. 21-055.

RESOLUTION NO. 23-85

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CASPER AND THE NATRONA COUNTY CONSERVATION DISTRICT.

RESOLUTION NO. 23-86

A RESOLUTION AUTHORIZING A TRANSPORTATION SERVICES CONTRACT FOR TRANSIT SERVICES FOR THE TOWN OF EVANSVILLE, A WYOMING MUNICIPALITY, FOR FISCAL YEAR 2023.

RESOLUTION NO. 23-87

A RESOLUTION AUTHORIZING A TELEPHONE LINE EASEMENT AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING AND NATRONA COUNTY, WYOMING.

RESOLUTION NO. 23-88

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WATERSMART AQUATIC ECOSYSTEM RESTORATION PROJECTS GRANT PROGRAM.



RESOLUTION NO. 23-89

A RESOLUTION AUTHORIZING ACCEPTANCE OF A CHILD STABILIZATION GRANT FROM THE WYOMING DEPARTMENT OF FAMILY SERVICES IN THE AMOUNT OF ONE HUNDRED FIFTY-SIX THOUSAND FIVE HUNDRED DOLLARS.

RESOLUTION NO. 23-90

A RESOLUTION AUTHORIZING AMENDMENT TWO TO THE GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND CITY OF CASPER.

RESOLUTION NO. 23-91

A RESOLUTION AUTHORIZING AMENDMENT TWO TO THE GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND CITY OF CASPER.

RESOLUTION NO. 23-92

A RESOLUTION AUTHORIZING THE GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND CITY OF CASPER.

Councilor Gamroth presented the foregoing thirteen (13) resolutions for adoption. Seconded by Councilor Haskins. Motion passed.

12. CONSENT MINUTE ACTION

Moved by Councilor Gamroth, seconded by Councilor Bond, to, by consent minute action:

1. Reject all bids received for the 2023 5-Year Solid Waste Baler Bag Procurement; and,
2. Appoint one (1) new member to Casper's Council of People with Disabilities for a term of three (3) years, beginning May 2, 2023.

Motion passed.

13. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilors Gamroth, Bond, Haskins, Cathey, and Mayor Knell responded to the public comments made during the communications from persons present regarding Mayor Knell's comments on social media about the Well Springs Health Clinic.

Mayor Knell asked for a moment of silence in remembrance of Doug Follick.

14. ADJOURN INTO EXECUTIVE SESSION

At 8:01 p.m., it was moved by Councilor Gamroth, seconded by Councilor Jensen, to adjourn into executive session to discuss personnel. Motion passed.

There being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Gamroth seconded by Councilor Cathey at 8:14 pm. Motion passed.

Council opened the meeting to the public.

15. ADJOURNMENT

Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey, seconded Councilor Haskins at 8:14 pm. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Bruce Knell  
Mayor